

### **Accessing Subscription Center**

Autodesk<sup>1</sup>

### Subscription Center www.autodesk.com/subscriptionlogin

The Autodesk® Subscription Center is a password-protected website that provides direct access to Subscription benefits,\* including:

- **Software**–Download automatic upgrades and get early access to product enhancements, including Subscription Advantage Packs.
- Training—Access exclusive product training videos, podcasts, e-Learning lessons, and Autodesk University courseware.
- **Support**—Get answers to your technical questions direct from the Autodesk support team and the Autodesk® KnowledgeBase.

<sup>\*</sup>Please note: all Subscription benefits are not available for all products in all languages and/or regions. Access to certain benefits might also be restricted depending on your user profile and assigned access privileges.

This guide will help you sign in to Subscription Center to access all of your Subscription benefits.

Need to create a new Subscription Center account?

Don't know if you're eligible for a Subscription Center account?

See Page 4

Not sure if you already have a Subscription Center account? Forgot your user ID?

See Page 9

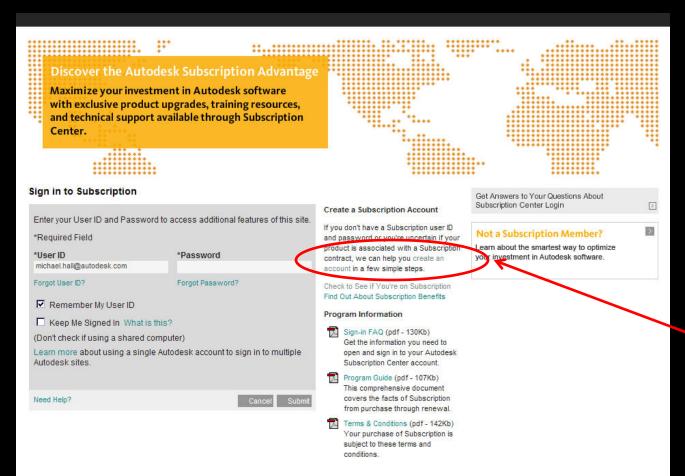
Forgot your password?

See Page 12

### Still having trouble?

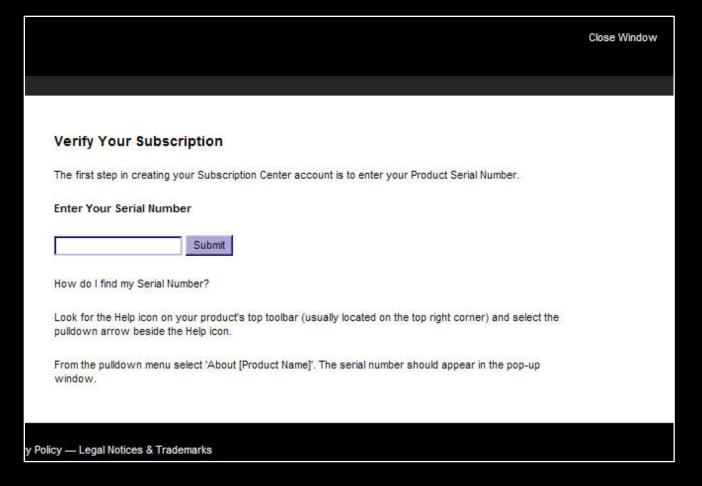
If this guide does not help you resolve your sign-in problems, contact Autodesk at <a href="https://www.autodesk.com/subscriptionhelp">www.autodesk.com/subscriptionhelp</a>

### www.autodesk.com/subscriptionlogin



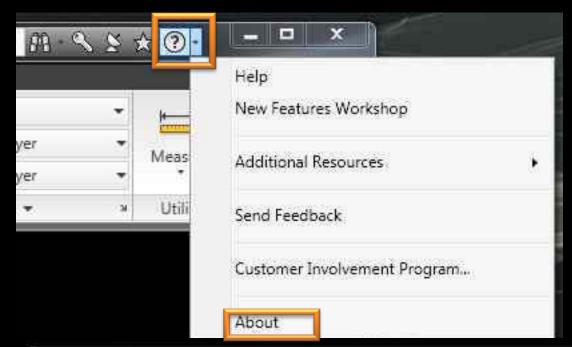
To create a new
Subscription Center
account, and/or to
find out if you're
eligible for an account,
go to the Subscription
Center sign-in page at:
www.autodesk.com/
subscriptionlogin

Click the link to "create an account."

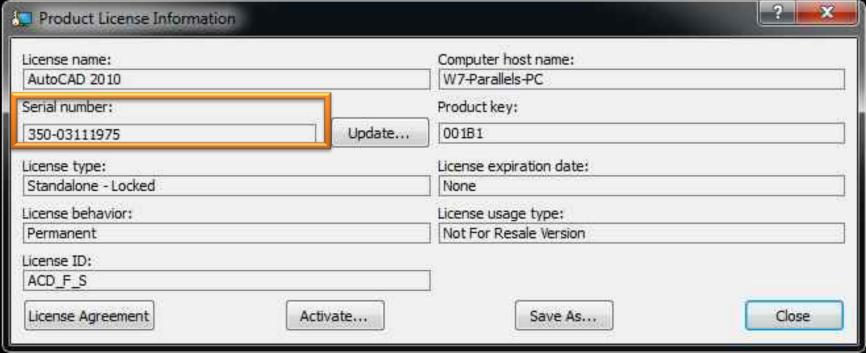


Only Subscription customers are eligible for a Subscription Center account, so the first step is to verify that the product you're using is on Subscription.

To do this, you'll need to enter your product serial number.



To find your serial number, look for the help icon on your product's toolbar (it's usually located in the top, right-hand corner). Click the pull-down arrow beside the help icon, then select *About*. Your product serial number should appear in the pop-up window.



### **Create a Subscription Center Account**

Are required entries.	
Account Roles	
Subscription Role(s)	End User
Sign In Profile	
Express Service ID	
* User Id	Carmela
* Password	•••••
	Must contain 8-12 characters (at least three different characters, one alphabetic character and one number)
* Verify Password	•••••
	☐ Keep Me Signed In What is this? (Don't check if using a shared computer)
* Security Question	What is your favorite movie?
* Answer	Star Wars
Customer Profile	
* Country/Region	United States
* Email Address	carmela.bourassa@autodesk.com
* First Name	Carmela
* Last Name	Bourassa
Primary Phone	416-555-5555 ext.
	Example: 415-555-5000 in North America +1-001-22-4444-333 International
Alternate Phone	ext.
	English US

Registration can take up to one minute for each product on the subscription contract. If you receive a "time out" error message simply close your browser and return a few minutes later. The registration process continues regardless if the browser is open or closed.

Create Profile

### **Create An Account**

After submitting your serial number and verifying that your product is on Subscription, you'll be directed to the form shown here. Fill in the form and click *Create Profile*.

You will now receive an email that provides your Subscription Center user ID and password. You may sign in to Subscription Center at www.autodesk.com/subscriptionlogin

### Email Address is Already Registered

Hi Bourassa,

The email address you provided is already linked to an existing Subscription account.

If you have forgotten your User ID or Password, click the "Forgot User ID?" or "Forgot Password?" on the Subscription Center Sign In homepage.

Access additional Subscription Help

© Copyright 2008 Autodesk, Inc. All rights reserved. Privacy Policy - Legal Notices & Trademarks

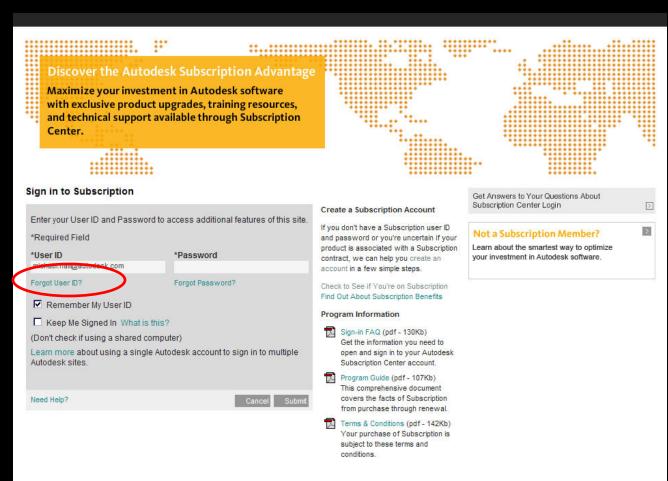
If you receive the error message shown here, it means that you already have a Subscription Center account.

To retrieve your user ID, see page 9.

To retrieve your password, see page 12.

### **Get Your User ID**

### www.autodesk.com/subscriptionlogin



If you're not sure if you already have a Subscription Center account, or if you forgot your user ID, click the Forgot User ID? link under the user ID box on the Subscription Center sign-in page at www.autodesk.com/subscriptionlogin

## Forgot User ID — Autodesk Subscription Forgot your User ID? Submit the information below to receive your User ID by email. \* Required Field \* Email Need Help? Back Submit

### Vour User ID has been sent to: carmela.bourassa@autodesk.com Click Next to return to the Sign In screen. Need Help? Next

### **Get Your User ID**

Next, enter the email address associated with your Autodesk Subscription account; in most cases, this is your primary business email address. Click the *Submit* button and your user ID will be emailed to you.

### **Get Your User ID**

Forgot User ID — Autodesk Subscription

Forgot your User ID? Submit the information below to receive your User ID by email.

The email address entered below does not match any account on record. Please try again or register to create an account.

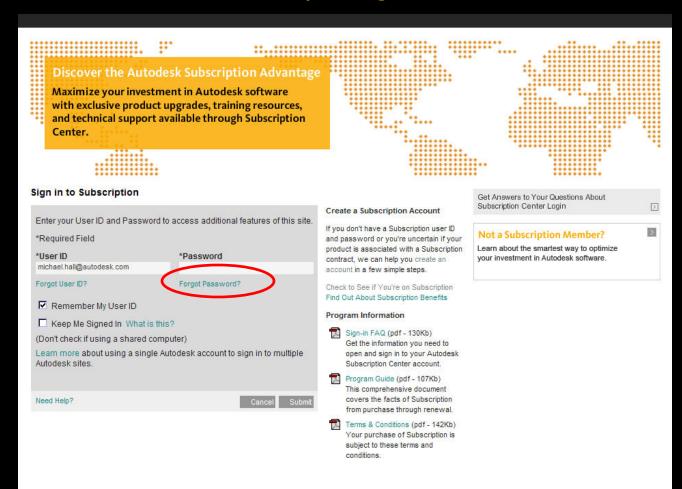
\* Required Field

\* Email
yourname@yourcompany.com

If you receive the error message shown here, you might have used a different email address when you set up your account. Try another email address, or to create a new Subscription Center account, see page 4.

### **Forgot Password**

### www.autodesk.com/subscriptionlogin



If you forgot your password, click the Forgot Password? link under the password box on the Subscription Center sign-in page at www.autodesk.com/subscriptionlogin

# Forgot Password — Autodesk Subscription Forgot your Password? Submit the information below to receive a Password by email. You can change this Password at any time. \* Required Field \* User ID \* Email Need Help? Back Submit

### **Forgot Password**

Next, enter your user ID and the email address associated with your Autodesk Subscription Center account; in most cases, this is your primary business email address. Click the *Submit* button and a password will be emailed to you.

### **Forgot Password**

Forgot Password — Au	itodesk Subscription
Forgot your Password? Sub You can change this Passwo	mit the information below to receive a Password by email. ord at any time.
User ID and email combinat	tion is not valid.
* Required Field	
* User ID	* Email
Paul	paul.smith@autodesk.com
Need Help?	Back Submit

If you receive the error message shown here, you might have used a different email address when you set up your account. Try another email address. Or, to retrieve your user ID, see page 9.

To create a new Subscription Center account, see page 4.

### Still having trouble?

If this guide does not help you resolve your sign-in problems, contact Autodesk at <a href="https://www.autodesk.com/subscriptionhelp">www.autodesk.com/subscriptionhelp</a>